

**STATE OF NEVADA  
DEPARTMENT OF BUSINESS AND INDUSTRY  
DIVISION OF INSURANCE  
Procedures effective October 1, 2001**

**Bail Enforcement Agent**

**Licensing Requirements and Qualifications**

**MAILING ADDRESS FOR  
APPLICATIONS WITH FEES:**

Nevada Division of Insurance  
P.O. Box 98572  
Las Vegas, Nevada 89193-8572

**PHYSICAL MAILING ADDRESS:**

Nevada Division of Insurance  
788 Fairview Drive # 300  
Carson City, Nevada 89701-5491

“Bail Enforcement Agent means a person who has contracted with or is employed by a surety or bail agent as a special agent to enforce the terms and conditions of a defendant’s release from custody on bail in a criminal proceeding, to locate a defendant and to apprehend a defendant or surrender a defendant to custody, or both, if appropriate”

1. Complete **Individual license application** completely. A license fee of \$125.00 plus \$50.00 per agency affiliation, if any, must be included.
2. **Fingerprint Cards: Resident’s requirements for Criminal History Search.** The State of Nevada requires a criminal history report for applicants that are residents of Nevada. Complete 2 fingerprint cards with the detailed information required in DOCUMENT 324. You must **attach the cards to your licensing application with a \$51.25 cashiers check or money order made payable to Department of Public Safety.** The money order or cashiers check should be in a sealed envelope marked “DPS”. We will forward to the Nevada Department of Public Safety to obtain the criminal history report.
3. Submit a clear legible copy of your state issued **driver’s license or identification card** as proof of your age. You must be at least 21 years of age to be licensed.
4. Non-resident or resident aliens must submit a clear and legible copy of their **green card or resident alien identification card.** You must be a citizen of the United States or be lawfully entitled to remain and work in the USA to be licensed.
5. Submit a clear and legible copy of your **high school diploma or GED certificate** or evidence of an equivalent education. The commissioner must approve the equivalent education.
6. Provide the results of an **examination conducted by a psychiatrist or psychologist** licensed to practice in Nevada, which indicates that you do not suffer from a psychological condition that would adversely affect your ability to carry out your duties as a Bail Enforcement Agent.

7. Provide the results of a **test taken to detect the presence of a controlled substance in your system** administered by a certified laboratory, taken within 30 days from the date on your application. The test must not indicate the presence of any controlled substance for which you do not possess a current and lawful prescription issued in your name.
  
8. Submit proof of successful completion of the **Nevada Bail Examination** administered by the Division's testing contractor **Promissor 1-800-274-1257**.
  
9. Submit proof of successful completion of at least **80 hours of training** in a basic course for bail enforcement agents **approved by the Commissioner**. Proof that the applicant has completed a course of training required by a municipal, state, or federal law enforcement agency or a branch of the armed forces to carry out the duties of a peace officer may be accepted for the training. Must also include recent **First Aid in Emergencies and CPR Certification (front and back of cards)**. **You may register for the training course on-line at [www.csn.edu](http://www.csn.edu) .**