



Application For Phase In Retirement

PREFACE

This application constitutes a notice of intent to request phase in retirement
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- RPA
PERS
Date of application, 20

1. Name Last First Middle

2. Address

City State Zip

Home Phone Work Phone

SS#

3. Birth Date Age at intended retirement date

4. Intended date of retirement

5. Present department and assignment location

6. Date first employed by Nevada System of Higher Education, (NSHE)

7. Total estimated years of service with NSHE at retirement date:

8. Have you had any breaks during your NSHE employment, any periods of unpaid leave, or, in the last five years, have you worked less than full-time?

Yes No

If yes, indicate circumstances and dates

9. Under the Retirement Phase In Program, I hereby request the following:

Requested dates of phase-in period \_\_\_\_\_ through \_\_\_\_\_

10. I request to change my work schedule to (Please include FTE)

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I hereby certify that the information given is correct and that I qualify under the eligibility provisions of the plan. I understand that this is an application only and not a contract.

The following signatures indicate endorsement of the application, but do not constitute a contract.

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Employee	Date
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Chairperson/Director	Date
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Employee does/does not meet eligibility requirements for Phase-In.

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Human Resources	Date
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Budget	Date
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Dean / Assoc VP	Date
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Vice President	Date
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President	Date
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