

ADMINISTRATIVE FACULTY ASSEMBLY GENERAL MEETING

Virtual, Microsoft Teams

Friday, December 16, 2022, at 2:00pm

1. Call to order
2. Approval of November 2022 meeting minutes
3. **Guest speaker**
 - a. Dr. Jonathan Wright, Director of Career Services
4. **General updates**
 - a. December 2022 Board of Regents meeting re-cap:
 - i. CBA passed and will be codified. CSN has a team working to compensate faculty within the next 60 days. Academic faculty are receiving a 1% pay increase and a \$2k professional development stipend for qualified individuals.
 - ii. Welcoming 5 new members to the Board of Regents
 1. Regents Geddes, Carter, McAdoo, and 2 others have ended their term.
 2. Regent Brooks will become the new Chair.
 3. New team will define/re-define priorities.
 - iii. Budget scenario is trending positively
 1. The State of Nevada has a \$1 billion surplus
 - a. Doesn't mean budget restrictions won't happen, but means the legislature has more resources than anticipated.
 - b. Any budget restorations will be treated as a one-time request and will be examined during the budget alignment committee meetings.
 - b. Dr. Z's initial budget alignment task force meeting is scheduled for Tuesday, 12/20. At this meeting, the committee will review:
 - i. Task force charge
 - ii. CSN budget scenarios presented by VP Bailey and Dr. Z.
 - iii. A first reading of CSN's compensation proposal presented by Bill Dial and Mary Kaye Bailey
 1. AFA compensation proposal may be different than the compensation structure approved in the CBA for academic faculty and will be a one-time "bonus"
 - iv. Future meeting scheduling
 - c. NWCCU recommendation #4 committee updates
 - i. General Counsel, Debra Pieruschka, is chairing the committee charged with this recommendation. The committee consists of Debra, Bill Dial, Tracy Sherman, Patrick Villa, Meghan Ezekiel, and Alexandra MiguezRuiz.

- ii. Committee will focus on CSN bylaws, review of current policy process, review of shared governance policies, and developing a visual model of policy development.
 - 1. We will use the AFA shared governance committee as a sub-committee of this one and will charge the committee as initial committee meetings progress.
- d. HR updates:
 - i. New Director of Employee Relations & Engagement has joined CSN
 - ii. Talent acquisition team is almost fully staffed
 - iii. Working on revising AFA hiring practices; on average, it takes CSN about 10-12 weeks to reach the offer stage
 - iv. Holiday closures only occur if Dr. Z sends an email releasing us. Employees who already requested vacation time are unable to adjust their request; skeleton operation of essential employees are excluded from this release.
- e. Food service winter break closure & convocation week hours
 - i. Food service will close for winter break from 12/16 – 1/8/23.
 - ii. Bookstore will offer free, black coffee with cream and sugar while food service is closed.
 - 1. Bookstore has a wide variety of beverages and snack options to include cup of noodles, macaroni and cheese, oatmeal, jerky, protein bars, nuts, etc.
 - 2. All three bookstores will be open during winter break, Monday – Friday from 9am – 4pm.
 - 3. Microwaves are available in all 3 student unions and the HN C building on the first floor by the vending machines.
 - 4. Vending machines are also available for beverages and snacks.
 - iii. Food service will open the week of convocation from 8am – 1pm, 1/9 – 1/12/23.
- f. Need a new AFA Chair-Elect

5. Committee updates

- a. Elections committee – no updates
- b. Recognition committee – Nancy Webb
- c. Students First committee (ad-hoc) – Somer Rodgers and Kayla Buscher
- d. Policies and Procedures committee – Jeff Fulmer
- e. Membership committee (ad-hoc) – no updates
- f. Survey committee (ad-hoc) – Pamela Gallion
 - i. PACE survey results will be presented by Pamela Gallion at the January 2023 AFA general meeting
- g. Technology committee (ad-hoc) – Nancy Webb
- h. Salary and Benefits committee – Nancy Webb
- i. Fundraising committee – no updates

- j. Faculty Senate reports – Gregory Holloway and Jacob Bakke
- k. Faculty Senate Environmental Committee – Tina Dobbs

6. Announcements and AFA shout outs

- a. Charlene Reeves and Brooke Fisher – provided an excellent web page training and has been helpful and informative in helping campus users update and improve their webpages.
- b. Chartwells.
- c. Jyoti Senthil for her data collection efforts on a variety of important projects and work occurring across campus.