

NSHE NOMINATION FORM FOR REGENTS' SCHOLAR AWARD

PLEASE TYPE OR PRINT ALL RESPONSES

This form must be accompanied by a letter of nomination and any supplementary materials required by the institution for consideration for these awards.

NSHE INSTITUTION _____ ACADEMIC YEAR _____

FULL NAME OF NOMINEE _____

NICKNAME (IF NOMINEE GOES BY ANOTHER NAME) _____

CLASS STANDING & ACADEMIC MAJOR _____

MAILING ADDRESS _____
Street Address

City / State / Zip Code

HOME PHONE NUMBER _____ WORK/SCHOOL PHONE NUMBER _____
(IF APPLICABLE)

PLEASE ATTACH:

1. A FORMAL LETTER OF NOMINATION FROM AN NSHE EMPLOYEE OR STUDENT THAT DEMONSTRATES THE NOMINEE'S ACADEMIC AND LEADERSHIP ABILITIES as well as potential for continued success.
2. CSN Transcript (Unofficial Transcript accepted) (provided by student)
3. Student's Resume including academic, work, volunteer and/or community service (written by student, sample resume attached)

Insert department letterhead if available or use department and address format provided to the right.

(Name of Department)
6375 W. Charleston Blvd.
Las Vegas, Nevada 89146
(702) XXX -XXXX
Email: (address)@csn.edu

Date

Re: Letter of Nomination for (Student Name)

Dear Scholarship Committee:

I met (Student Name) in his/her first year with CSN as a student in my Biology 110, Introduction to Biology, class as well as in conjunction with the Biology Club of which I am an advisor. We worked side by side on many activities and projects. (Student First Name) is involved, engaged, and invested in CSN in many more ways than being an excellent student.

Over the past semester (Student Name) has taken a remarkable number of opportunities to connect with peers in the learning and sharing process thru tutoring and assisting with a number of Biology Club events. In the classroom (Student Name) is one of my best students and holds a 3.8 overall GPA. This is not surprising as (Student Name) not only dedicates himself/herself to quality work within my classroom but also tutors other students more than 15 hours per week. He/she consistently volunteers in the science lab and takes the time to research the topic more in depth than I teach to gain a deeper understanding. On more than one occasion, (Student Name) has provided extra information, detailed notes, and other resourceful materials that add to learning in the class and lab.

I can also speak to his/her global involvement in the CSN community. It is so important to have students who are committed and embrace building a cohesive environment where the sharing of work, ideas, and continual learning are a priority. (Student Name) embodies all of these qualities. As a member of Biology Club, over the past semester (Student Name) has taken the lead on fundraising, coordinating events, and representing the Biology Club at student government meetings and the annual CSN Science and Technology Expo.

For the Biology Club bake sale, (Student Name), gained the required approvals for the event and ensured the proper health and food safety protocols were followed. In addition, (Student Name) coordinated with the other students to procure more than 30 different choices and drinks to raise \$984.72 in donations. (Student Name) also arranged with student government to show a movie about the treatment of Orca Whales in captivity to highlight their abusive treatment and raise support for this practice to stop. More than 35 students attended. Lastly, (Student Name) represented the Biology Club at the science and technology expo showing more than 500 middle and high school students different exhibits and explaining careers in biology.

As I have come to know (Student Name) I know these actions and activities have helped him/her connect their peers with science, and provide a greater interest and understanding of science in education. I completely support (Student Name) for this scholarship and know that CSN, the School of Science and Math, and the Biology Department will have continued added value from everything (Student Name) has to offer.

Nominator Signature

Professor
Biology Department
College of Southern Nevada

GUIDE TO WRITING A SCHOLARSHIP RESUME

A neat, well-written resume could assist you in your search for scholarship funds. Many scholarships require students to include a scholarship resume that outlines their personal accomplishments. You could also refer to your scholarship resume when completing the forms and essays necessary to apply for scholarships. Even if you do not have tons of experience, you can still put together a solid resume using the tips below.

1. KEEP YOUR SCHOLARSHIP RESUME RELEVANT

Your resume is meant to introduce you and your background to a scholarship committee who has never met you. Stress the things that are most positive about you.

2. LIMIT YOUR RESUME TO ONE PAGE

Use a font that is easy to read. The font size should be between 10 and 12; your headings may be larger. Ideally, margins should be one inch.

3. BE SPECIFIC AND TRUTHFUL

Be complete, descriptive, and specific without being too lengthy. Always be truthful and accurate without exaggeration.

4. ACCURACY IS IMPORTANT

Make sure your resume is organized and very neat. It should be free of any spelling or grammatical errors. Have an instructor, classmate, or supervisor proofread and critique your resume.

5. ALWAYS USE ACTION WORDS

Avoid passive or weak phrases.

6. OMIT ALL PERSONAL PRONOUNS

Examples include "I" and "we."

7. BE CONSISTENT

Consistent punctuation, verb tense, dates, and spacing gives your resume a neat, organized appearance.

8. USE BULLETS TO LIST YOUR ACHIEVEMENTS

Bullets help draw the reader's eye down the page and convey that your resume is organized and concise. Begin each bullet with an action verb.

9. PERSONAL INFORMATION IS IRRELEVANT

This includes religious affiliation, sexual orientation, gender, marital status, and age.

10. ORGANIZE YOUR RESUME

You can organize your resume in many different ways, but the following order works well. Use it as a guide to help you get started:

- » **Resume header:** Type your name, address, phone number, and email address at the top of your resume.
- » **Career goals:** In a couple of sentences, discuss your career goals. Keep this section concise, but include enough detail to show your reader that you have a plan for your future.
- » **Work experience:** Beginning with your current or most recent job, list your work experience. Include both part-time and full-time employment, if applicable.
- » **Education:** List your high school and any college courses you have completed and/or degrees conferred. Include your cumulative GPA only if it is 3.0 or above.
- » **Honors and awards:** List any honors and/or awards you have received.
- » **Honors courses:** Mention any honors courses you have completed or if you are taking courses beyond the standard course load.
- » **Courses attended:** Record any seminars or training courses attended (e.g., Red Cross training)
- » **Languages:** List your language skills.
- » **Memberships:** List any affiliations, memberships, and/or associations you belong to including any leadership roles. Include any school-sponsored clubs and/or honor societies.
- » **Community involvement:** List any volunteer work or community activities.
- » **Athletic achievements:** Include any athletic achievements or memberships.
- » **Visual and performing arts:** List any achievements in the visual and performing arts.

STUDENT NAME

Street Address

City State Zip

Phone Number

Email Address

COLLEGE MAJOR/CAREER GOAL (written as an objective statement)

To obtain an Associate of Business degree at College of Southern Nevada that I can use as a foundation to earn a Bachelor of Business Administration with a Concentration in Marketing and minor in Journalism/Mass Communications. This degree will help me to become a future marketing professional.

EDUCATION

College of Southern Nevada, Charleston Campus

Major: Finance – Associate of Business expected May 2015

Cumulative GPA: 3.5

Honors courses taken: Biology Honors, English 101 Honors, Political Science Honors

HONORS AND AWARDS:

Millennium Scholarship Recipient

Dean's List - Spring 2013, Fall 2013, Fall 2014, Spring 2015

Women of Influence Student Award 2015

CSN Outstanding Student Award 2014

YMCA Student Scholar Award 2013

CSN Sportsmanship Award

CSN Student Athlete Award

COMMUNITY/VOLUNTEER ACTIVITIES

Phi Theta Kappa, Recruitment Officer

- Oversaw recruitment and induction of new members

CSN Flag Football, Member (Spring 2013-Present)

- 8 - 10 hours of practice per week (Aug – Dec), played in championship game,

Meals on Wheels Volunteer (Summers, 2013-Present)

- Delivers 3-5 meals to senior citizens every Saturday throughout the year.

Church Youth Group

- Coordinated over 100 youth members for a two-week retreat
- Leads youth bible study weekly

WORK EXPERIENCE

Meadows YMCA Summer Camp Instructor (2013-Present)

- 20 hours per week during the school year and 40 hours per week in the summer

CSN Library Clerk (2012-2013)

- Approximately 10 hours per week during the school year

College of Southern Nevada
6375 W Charleston Blvd
Las Vegas, NV 89146
CSN01

Unofficial - Undergraduate Career

Name: [REDACTED]
Student ID: [REDACTED]

Beginning of Undergraduate Record
2008 Fall

Program: Degree/Certificate Seeking
Plan: Associate Of Arts Major

Course	Description	Att.	Earned	Grade	Points
ENG 101	Composition I	3.00	3.00	A	12.000
Grading Basis: Letter Grades					
ENG 102	Composition II	3.00	3.00	A	12.000
Course Topic: Composition II					
Grading Basis: Letter Grades					
PSY 101	General Psychology	3.00	3.00	A	12.000
Grading Basis: Letter Grades					
Term GPA	4.00 Term Tot	9.00	9.00	9.000	36.000
Cum GPA	4.00 Cum Tot	9.00	9.00	9.000	36.000

Academic Standing Effective 08/25/2008: Good Standing

2009 Fall

Program: Degree/Certificate Seeking
Plan: Associate Of Arts Major

Course	Description	Att.	Earned	Grade	Points
ALS 101	College Success	3.00	3.00	A	12.000
Grading Basis: Letter Grades					
ART 160	Art Appreciation	3.00	3.00	B+	9.000
Grading Basis: Letter Grades					
ENG 231	World Literature I	3.00	3.00	A	12.000
Grading Basis: Letter Grades					
HIST 101	U.S. History I	3.00	3.00	B-	8.100
Grading Basis: Letter Grades					
Term GPA	3.50 Term Tot	12.00	12.00	12.000	42.000
Cum GPA	3.71 Cum Tot	21.00	21.00	21.000	78.000
Term Honor/Award:	Honors				

Academic Standing Effective 08/31/2009: Good Standing

2010 Spring

Program: Degree/Certificate Seeking
Plan: Associate Of Arts Major

Course	Description	Att.	Earned	Grade	Points
BUS 101	Intro to Business	3.00	3.00	A	12.000
Grading Basis: Letter Grades					
GEOG 103	Physical Geography	3.00	3.00	A-	11.100
Grading Basis: Letter Grades					
GEOG 104	Physical Geography Lab	1.00	1.00	A	4.000
Grading Basis: Letter Grades					
PHIL 101	Intro to Philosophy	3.00	3.00	A	12.000
Grading Basis: Letter Grades					
PSC 101	Intro American Politics	4.00	4.00	A-	14.800
Grading Basis: Letter Grades					

Att.	Earned	GPA Unit	Points
Term GPA	3.85	Term Tot	14.00 14.00 14.000 53.900
Cum GPA	3.77	Cum Tot	35.00 35.00 35.000 131.900
Term Honor/Award:	Dean's List		
Academic Standing Effective 01/19/2010:	Good Standing		

2010 Summer

Program: Degree/Certificate Seeking
Plan: Associate Of Arts Major

Course	Description	Att.	Earned	Grade	Points
IS 101	Intro Info System	3.00	3.00	B+	9.900
Course Topic: Intro Info System					
Grading Basis: Letter Grades					
Term GPA	3.30 Term Tot	3.00	3.00	3.000	9.900
Cum GPA	3.73 Cum Tot	38.00	38.00	38.000	141.800

Academic Standing Effective 06/07/2010: Good Standing

2010 Fall

Program: Degree/Certificate Seeking
Plan: Associate Of Arts Major

Course	Description	Att.	Earned	Grade	Points
COM 101	Oral Communication	3.00	3.00	B-	8.100
Grading Basis: Letter Grades					
ENV 101	Intro to Environmental	3.00	3.00	B-	8.100
Grading Basis: Letter Grades					
MGT 201	Principles of Mgmt	3.00	3.00	A	12.000
Grading Basis: Letter Grades					
PHIL 102	Critical Thinking/Reason	3.00	3.00	A	12.000
Grading Basis: Letter Grades					
Term GPA	3.35 Term Tot	12.00	12.00	12.000	40.200
Cum GPA	3.64 Cum Tot	50.00	50.00	50.000	182.000
Term Honor/Award:	Honors				

Academic Standing Effective 08/30/2010: Good Standing

2011 Spring

Program: Degree/Certificate Seeking
Plan: Associate Of Business Major

Course	Description	Att.	Earned	Grade	Points
ANTH 101	Intro to Cultural Anth	3.00	3.00	A-	11.100
Grading Basis: Letter Grades					
HIST 102	U.S. History II	3.00	3.00	B	9.000
Grading Basis: Letter Grades					
MKT 210	Marketing Principles	3.00	3.00	A	12.000
Grading Basis: Letter Grades					
SOC 101	Prin of Sociology	3.00	3.00	A	12.000
Grading Basis: Letter Grades					
Term GPA	3.68 Term Tot	12.00	12.00	12.000	44.100