

## REGENTS' AWARD – TEACHING

	4 Outstanding	3 Commend- able	2 Average / Within expectations	1 Minimal/ Below Expectations	0 None Reported	TOTAL
<b>i. NOMINATION LETTER</b> – Formal letter of nomination from an NSHE employee or student, adhering to the following guidelines:						
1. The letter must address how the candidate accomplished a significant record of excellence in teaching that brought recognition to his or her institution.						
2. The letter must provide clear evidence of the candidate’s ability to communicate effectively with students, impart knowledge, and/or develop skills in a manner that excites students’ interest in the subject matter as well as students’ interest in furthering their educational aspirations.						
3.a. The letter must provide clear evidence of the candidate’s enthusiasm for assessing, revising, and updating instructional methods, materials and technologies;						
3.b. ... a willingness to attempt and revise innovative instructional activities through varied approaches, methods, materials, or technologies in an effort to create ongoing participatory/active learning in the classroom						
3.c. .... and move the state of instruction in a field to a new level or in new directions;						
3.d. .... and a recurring effort to create learning tasks (assignments, exercises, and/or exams) that encourage critical thinking/reasoning skills.						
4. The letter must provide clear evidence of the candidate’s eagerness to be accessible to all students and to provide students with accurate advisement and appropriate referrals to other campus departments or to other NSHE institutions.						
<b>ii. CURRICULUM VITAE</b>						
<b>iii. SUPPLEMENTARY MATERIALS</b>						
1. No more than three recent self-evaluations and/or evaluations by the candidate’s supervisor or dean.						
1a. Self/Supvr eval Example #1						
1b. Self/Supvr eval Example #2						
1c. Self/Supvr eval Example #3						
2. A summary of student teaching evaluations for no more than three classes.						
2a. Student eval Example #1						
2b. Student eval Example #2						
2c. Student eval Example #3						
3. No more than three examples (reprints or copies) of significant works that the candidate feels are representative of his or her teaching accomplishments. Examples include, but are not limited to, course outlines/syllabi, samples of course handouts, exercises the candidate has developed, distance education materials, videotapes developed by the candidate and samples of exams.						
3a. Significant work Example #1						
3b. Significant work Example #2						
3c. Significant work Example #3						
4. No more than three letters of support from persons knowledgeable of the nominee’s qualifications.						
4a. Letter of support Example #1						
4b. Letter of support Example #2						
4c. Letter of support Example #3						
<b>iv. Contact info of up to five persons to contact re the nominee’s creative achievements</b>						
Contact info	5 references with professional relevance			Fewer than 5-or some listed w/out professional relevance		
<b>TOTAL</b>						
<b>Notes:</b>						