


Creating an Appointment in WCOonline

First visit? [Register for an account.](#)

Returning? Log in below.

SELECT A SCHEDULE

- HEND Campus - Ben Mendoza, HPA 2024
- Limited Entry Coordinator-Tina Golyer, 2024
- NLV Campus - Brooke Boyd, HPA 2024
- NLV Campus - Constance Shaw, HPA 2024
- NLV Campus - Nicole Robinson, HPA 2024
- WCH Campus-Adrienne Guy, HPA 2024
- WCH Campus-Jennifer Torgerson, HPA 2024
- WCH Campus-Tomomi Lee, HPA 2024

Check this box to stay logged in:

Having trouble logging in? [Reset your password.](#)

Step 1. Create a new account by clicking "Register for an account" on the WCOonline Scheduler, if it is your first visit on <https://hpa.mywconline.com/>

Step 2. Fill out the required information and click "Complete Registration".
Note: Be sure to register using your CSN student email address.

Step 3. Enter the username and password you created in the last step.

Step 4. Choose an advisor / campus schedule.

X Note: The Limited Entry Coordinator is **not** an advisor. Appointments scheduled with her are based on the information contained on her WC Online Appointment page.

Step 5. Click "Log in".

Step 6. Look for an open appointment which is indicated by a **blank white box**.

- Please use the Calendar Display option and **not** the Appointment Search option.

If you would prefer to see the entire calendar, [view the calendar display](#) (or [update your 'system preferences'](#) to default to the calendar display).

Appointments with advisors are generally booked about **five weeks** in advance.



Click on the "Next Week" link at the top of the page until you find an open appointment.

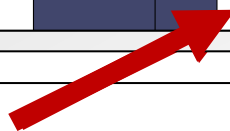


You can also choose another campus or advisor by clicking on "Schedules".



[Schedules](#) ▾ [Log Out](#)

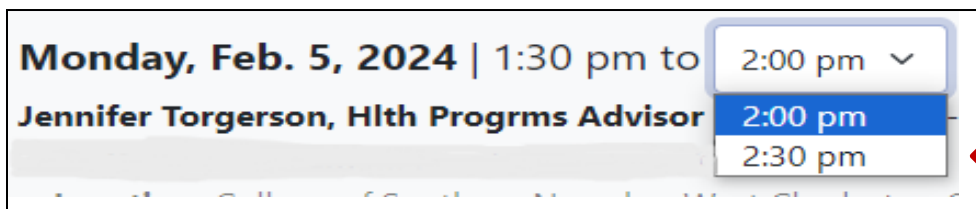
Sep. 22: Tuesday	8:00am	9:00am	10:00am	11:00am	12:00pm	1:00pm	2:00pm	3:00pm	4:00pm
Nicole Robinson, Health Programs Advisor ↗									
Sep. 23: Wednesday	8:00am	9:00am	10:00am	11:00am	12:00pm	1:00pm	2:00pm	3:00pm	4:00pm
Nicole Robinson, Health Programs Advisor ↗									
Sep. 24: Thursday	8:00am	9:00am	10:00am	11:00am	12:00pm	1:00pm	2:00pm	3:00pm	4:00pm
Nicole Robinson, Health Programs Advisor ↗									
Sep. 28: Monday	8:00am	9:00am	10:00am	11:00am	12:00pm	1:00pm	2:00pm	3:00pm	4:00pm
Nicole Robinson, Health Programs Advisor ↗									



Step 7. Click on the available appointment.

Step 8. Fill out all the required information and click "Create Appointment".

* Note that some appointment types require an hour-long appointment. Change the appointment length by clicking the second time drop-down and choosing one hour.



You've successfully made an appointment!

Please note: Appointments with advisors fill up quickly. New appointments open in the scheduler Monday through Thursday night at midnight unless the next day is a holiday.

For any questions, please contact us at HealthPrograms@csn.edu.