**Applying for Graduation & Checking Status of Graduation Application**

1. Before accessing your MyCSN student account, make sure you validate your account and register your password.

    a. To validate your account:

        i. [Click here validate your CSN student account](#)

        ii. Click on the **Account Validation** link

        iii. Enter your NSHE ID (ten-digit number) and last name as it appears on your CSN admissions email.

        iv. Enter your Personal Identification Number (PIN). It is the last four digits of your social security number (SSN). If you did not provide your SSN on your admissions application, enter 9999.

    b. To register your password:

        i. [Click here to register your password](#)

        ii. Click on the **Reset Password** link

        iii. Click on **Password Registration**

        iv. Follow the on screen prompts to register your password

    c. If you encounter any issues validating your account or registering your password, call (702) 651-5555.

2. After validating your student account and registering your password, log on to https://go.csn.edu/LoginPolicy.jsp.
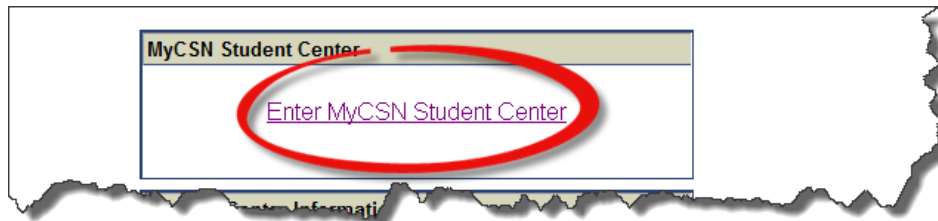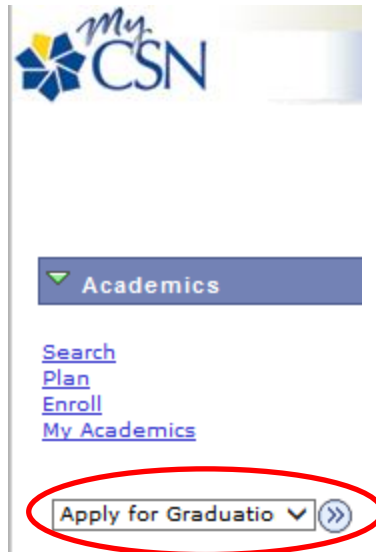
3. Click on the MyCSN tile.
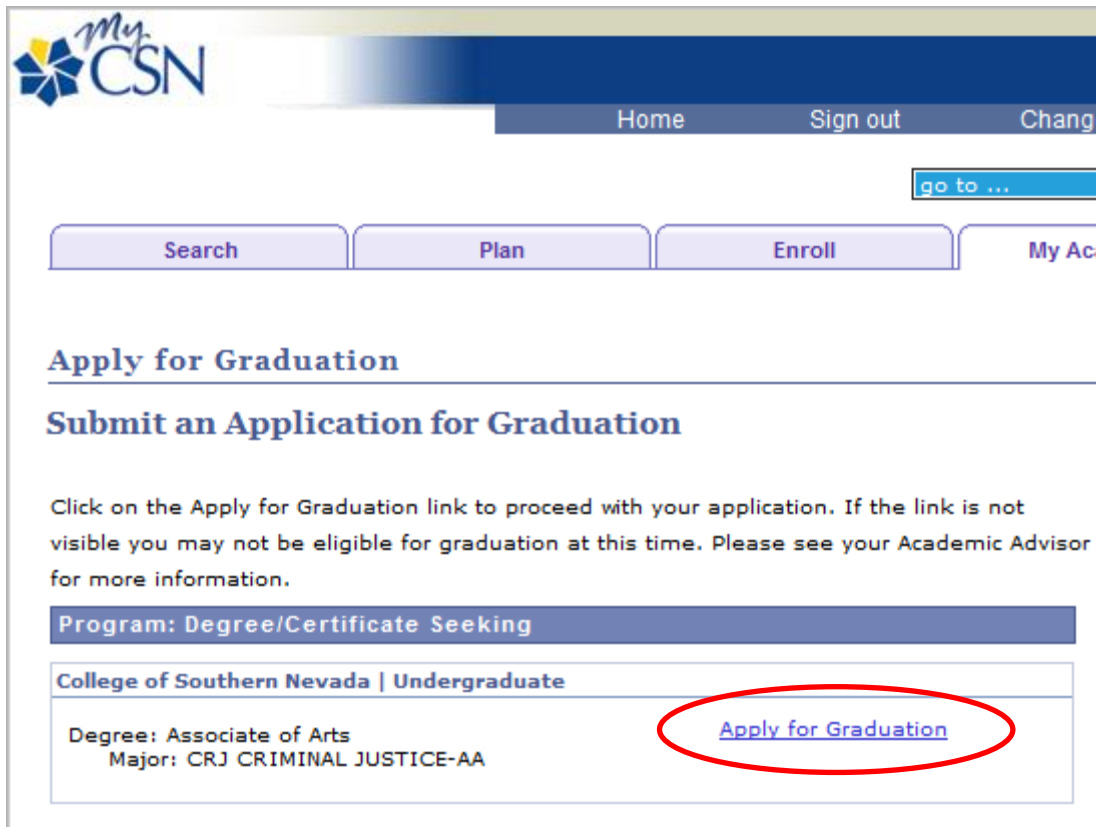

4. If required, enter your login credentials again.
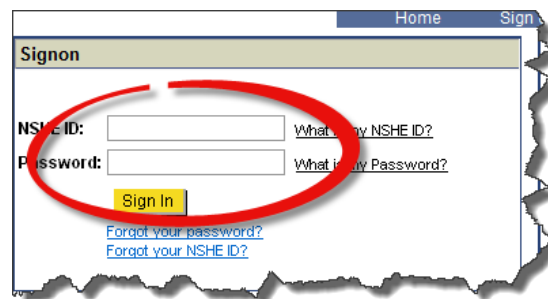
5. Click on the **MyCSN Student Center** hyperlink.

6. Under the **Academics** heading, in the drop down list labeled **other academic…**, click on the drop down arrow, then select **Apply for Graduation**. Click on the double arrow button.

7. Click on the hyperlink titled **Apply for Graduation**.

8. Select your graduation term, then select **Continue**.
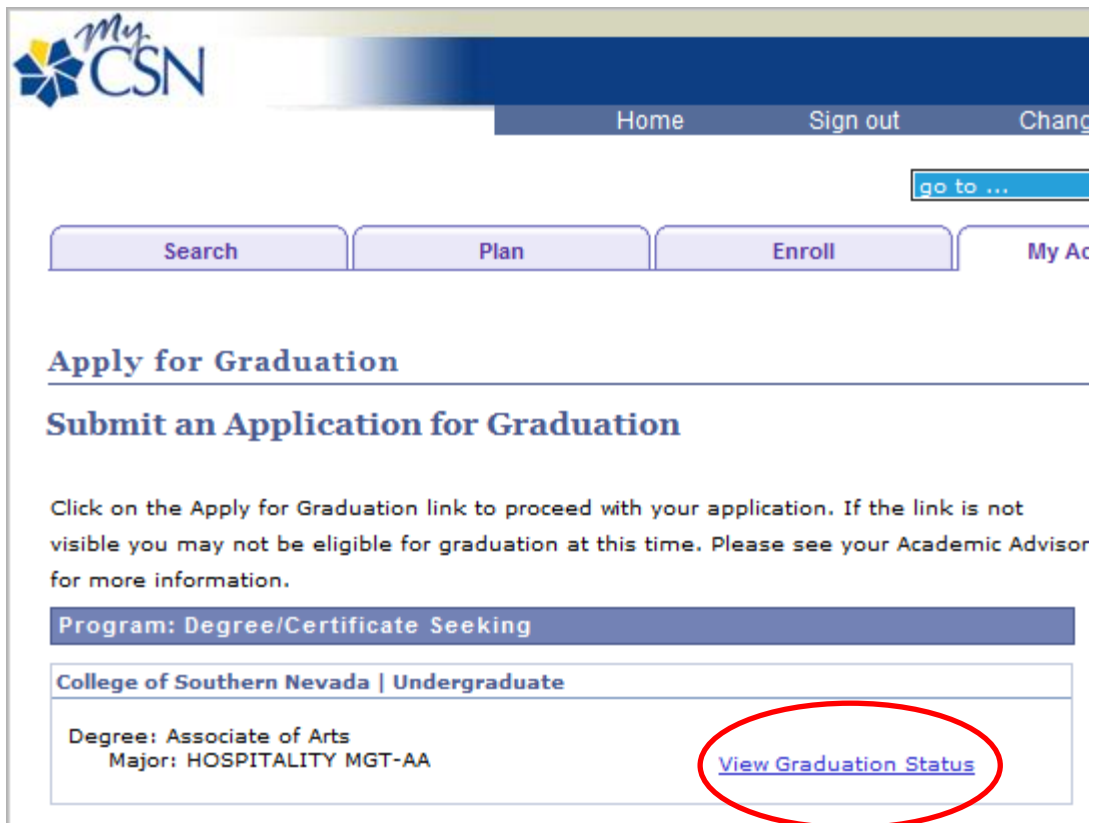
9. Select **Submit Application**.

10. Congratulations! You've successfully submitted your application for graduation if you see the following screen.
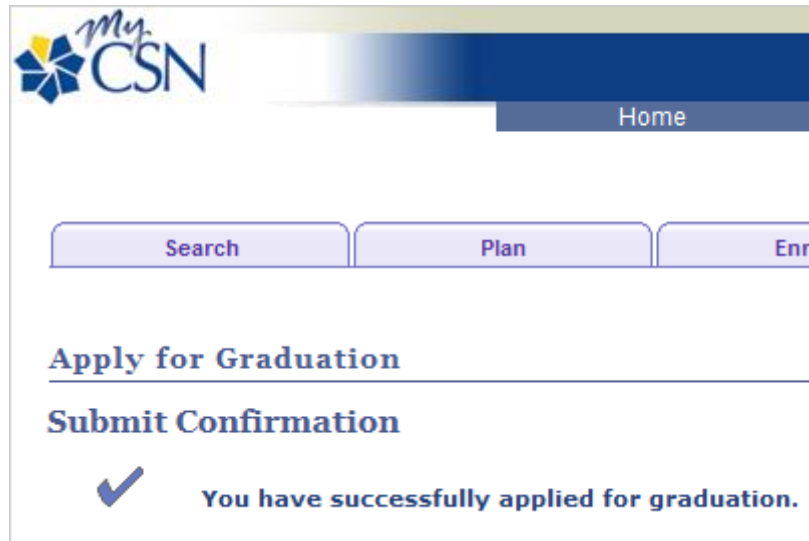
11. You can check the status of your graduation application once you've applied for graduation by following steps 1 through 4 outlined above.

12. Select the **View Graduation Status** hyperlink.

13. The status of your graduation application will be shown on the screen below.

NOTE: If the address that is shown below the **Update Address** hyperlink is incorrect, click on **Update Address** to correct it. This will ensure your diploma will be mailed to the correct address.