

<b>CCSN Policy</b>	<b>Section: ACF</b>	<b>Number: 5</b>
<b>Title: QUALIFICATIONS FOR FACULTY POLICY</b>		<b>Policy Effective Date:</b> <u>April 6, 2006</u>
<p>Approved:</p> <p><u>Richard Carpenter</u> <span style="float: right;"><u>April 6, 2006</u></span>  CCSN President <span style="float: right;">Date</span></p>		
<p>Faculty Senate Recommendation <span style="float: right;">Faculty Senate Recommendation Unnecessary</span></p> <p><u>Recommended</u>      Not Recommended* (if not recommended, reasons are set forth in a separate attached memo)</p> <p><u>Darren Divine</u> <span style="float: right;"><u>April 6, 2006</u></span>  Faculty Senate Chair <span style="float: right;">Date</span></p>		

## **Policy on Qualifications for Faculty**

### **Instructional Faculty**

Persons recommended for faculty positions (full- or part-time) at CCSN are expected to be proficient in oral and written communication in English. All full-time and part-time faculty appointments in the humanities, fine arts, social/behavioral sciences, natural sciences/mathematics, and business must have completed a master's degree in the teaching discipline or a master's degree (any field) and 18 graduate credit hours in the teaching discipline.

In exceptional cases, outstanding professional experience and demonstrated contributions to the teaching discipline may be presented in lieu of academic credentials in the above disciplines. Exceptions must be documented, and the division dean, vice president for academic affairs and College President will review the documentation and may approve such exceptions.

Faculty members who solely teach remedial-developmental courses must hold a baccalaureate degree and have teaching experience in a discipline related to their teaching assignment.

All faculty appointments in occupational, technical, and professional disciplines will meet the qualifications established by the department chair/head and dean according to the following:

College transfer courses (Nevada System of Higher Education (NSHE) or anywhere):

- In disciplines where the master's degree is available. The master's degree in the teaching discipline or a master's degree (any field) and 18 graduate credit hours in the teaching discipline will meet the minimum qualifications. Formal matriculation in a master's degree program in the discipline coupled with prior proven teaching experience is acceptable for meeting minimum qualifications to teach in an adjunct position.
- In disciplines where a master's degree is not available, the minimum qualification is defined as any bachelor's degree and two years of experience, or any associate degree and six years of experience.

Courses not intended for transfer within NSHE:

- Appropriate academic preparation or academic preparation combined with documented work experience and/or licensure/registration/certification as appropriate to the discipline will meet minimum qualifications.

### **Non-instructional Faculty and Laboratory Staff**

All full-time and part-time library faculty members must possess a Master's degree in Library Science (MLS) from an institution accredited by the American Library Association (ALA). Counseling faculty must possess a Master's degree appropriate to their assignment. Staff supporting laboratories must possess appropriate academic preparation or academic preparation combined with documented work experience and/or licensure/registration/certification as appropriate to the discipline.