

 CSN Procedure	CSN STUDENT CONDUCT PROCEDURE
Category: Student	Effective Date: 01/11/2021
New Procedure	

I. PROCEDURE PURPOSE

The purpose of this Procedure is to create a consistent process across CSN campuses to carry out the procedures and sanctions established in Title 2, Chapter 10 of the NSHE Handbook (“Student Conduct Code”).

The Student Conduct Code sets forth the Rules of Conduct and Procedures for Students of The Nevada System of Higher Education and is applicable to the resolution and determination of charges against CSN students for allegedly engaging in prohibited conduct.

II. PROCEDURE

1) Campus Student Conduct Officers (“CSCO”)

Each CSN Campus Vice President/Provost or designee is hereby appointed the CSCO for their respective campus. The Associate Vice Provost at each campus shall be the Alternate CSCO to serve if the Campus Vice President/Provost or designee is unable to perform the duties of CSCO for any reason.

The duties of a CSCO are limited to the procedures set forth in the following sections of the Student Conduct Code:

- Section 10.4.1 Complaints.
- Section 10.4.2: Investigations and Computation of Time.
- Section 10.4.3: Informal Resolution.

Pursuant to Student Conduct Code Section 10.4.4, if the CSCO and charged student do not reach an informal resolution or if the charged student requests a hearing, then the CSCO shall notify the charged student in writing that the matter will immediately proceed to the formal hearing process before a student conduct hearing officer. The Vice President of Student Affairs and the appropriate Student Conduct Hearing Officer shall be copied on this hearing notification to the charged student and shall be forwarded the student conduct file.

2) Student Conduct Hearing Officer (“SCHO”)

The Vice President of Student Affairs shall appoint one or more SCHOs to administer all procedures set forth in the Student Conduct Code pertaining to student conduct hearings. Upon receiving a copy of the student conduct file and the notification sent to the charged student, the SCHO shall administer all remaining procedures set forth in the Student Conduct Code.

Title 2, Ch. 10.4.7 shall govern instances when a student appeals the decision of the SCHO.

3) Federal Notifications/Inquiries

The Office of the General Counsel or designee shall serve as the point of contact for all Department of Education or other agency notifications or inquiries for CSN pertaining to the Student Conduct and appropriate processes.

III. AUTHORITY AND CROSS REFERENCE LINKS

- Title 2, Chapter 10 of the NSHE Handbook: Rules of Conduct and Procedures for Students of the NSHE ("Student Conduct Code"): <https://nshe.nevada.edu/leadership-policy/board-of-regents/handbook/board-of-regents-handbook-subchapters/>

IV. DISCLAIMER

The President has the discretion to suspend or rescind all or any part of this policy or related procedure(s). The President shall notify appropriate CSN personnel, including the Administrative Code Officer and Faculty Senate Chair, of the suspension or rescission.

Questions about this policy should be referred to the CSN Administrative Code Officer (general.counsel@csn.edu, 702.651.7488) and/or the Recommending Authority.

V. SIGNATURES

Recommended by:

/s/ Juanita Chrysanthou
Juanita Chrysanthou, VP Student Affairs

01/08/2021
Date

Reviewed for Legal Sufficiency:

/s/ James J. Martines
General Counsel

01/07/2021
Date

Approved by:

/s/ Federico Zaragoza
CSN President

01/22/2021
Date