

# **Collaboration Tools**



#### GoCSN

GoCSN is your primary portal to access available tools. Log into your GoCSN account to access Office 365 tools, department drives, and links to most commonly used resources for students and staff.

# **CONFERENCING & COLLABORATION TOOLS**

TOOL	FUNCTION	ACCESS	RECOMMENDED FOR
Microsoft Teams	Collaborative workspace for teams, departments, and groups for chatting, management of documents, and communications.	Log into GoCSN and access via the "email" icon and your Office account or download the Teams application and log in using your CSN credentials.	Faculty, Staff, Students
WebEx	Meeting and collaboration tool for screen sharing, video, and call in features from anywhere in the world, with any device, at any time.	Go to csnedu.webex.com and click the sign-in link on the right and log in using your CSN credentials.	Faculty, Staff

## **PROGRAMS & TOOLS**

TOOL	FUNCTION	ACCESS	RECOMMENDED FOR
Office 365 Suite	Co-authoring of various documents, presentations. Content creation, file sharing, cloud storage. Free Office license for downloading on devices	Log into GoCSN and access via the "email" icon and search under all apps in your Office account.	Faculty, Staff, Students
Microsoft Stream	Video storage and sharing, automated captioning available.	Log into GoCSN and access via the "email icon" and search under all apps in your Office Account	Faculty, Staff, Students
Adobe Creative Suite	Create and edit PDF, AI, PSD files.	Log into Adobe.com with your CSN credentials.	Faculty, Staff

## **STORAGE TOOLS**

TOOL	FUNCTION	ACCESS	RECOMMENDED FOR
Network Storage	Department or Personal drives (H/J/Z)	Log into GoCSN and access via the "web storage" icon	Faculty, Staff
Microsoft OneDrive	Personal (non Pii) file storage. Desktop sync, remote access.	Log into GoCSN and access via the "email" icon and your Office account.	Faculty, Staff, Students

\*See our guidelines for what files to store and where.