

# ADMINISTRATIVE FACULTY ASSEMBLY

## GENERAL MEETING

Unapproved Meeting Minutes

Remote Campus, Microsoft Teams

Friday, April 21st, 2023 - 2:00 PM

- I. Called to Order at 2:00 pm by Dr. Nancy Webb
- II. Approval of March 2023 Minutes – Will be approved at May 19 2023 meeting.
- III. **Guest Speaker**
  - a. Dr. Janna Bernstein, elMapa
    - i. Three team members (Dr. Bernstein, Director, Brandon Chavez, North Las Vegas Campus Math Navigator, and Carcilia Gumabon, Henderson Campus Math Navigator).
      1. West Charleston Campus Math Navigator in in the process of being posted for recruitment and Math Aides
      2. CSN is a Hispanic-Serving Institution (HIS) (25% and above Hispanic full-time enrollment).
      3. Grant-Funded, and exists to provide assistance to students so that they successfully complete Math courses at CSN.
    - ii. Eligibility Criteria
      1. Self-Identify as Hispanic/Latinx
      2. Undocumented/DACA students
      3. Pell Grant eligibility
      4. First Generation/Single Parents/Students w/Disabilities
      5. Educationally disadvantaged students (economically disadvantaged, limited English proficiency, homelessness, food insecurity, former foster youth/alumni, justice-impacted)
      6. Displaced Homemakers
      7. Veterans
      8. Individuals interested in nontraditional occupations for their gender
    - iii. Four components: Holistic, Support, Instruction, Pre-Graduation
    - iv. Weekly workshops and office hours
    - v. Summer 2023 Math 120 and Fall courses
      1. Remote & face-to-face instruction for Fall 2023
    - vi. Wrap-around services and embedded tutors included.
    - vii. Student Testimonials
    - viii. elMapa Faculty: Claudia Bornholdt, Asha Chavoya & Assia Wade
    - ix. Mapa Book Store Scholarship (up to \$200)
    - x. Faculty & Staff Mentoring opportunities available
    - xi. La Cumbre Math Summit (Inaugural) April 23 @ Horn Theater
    - xii. Contact: mathmap@csn.edu
  - IV. **Legislative Updates**
    - a. Cola: If 2023 – 2025 Budget approved, each NSHE institution may need to provide funds for Cola, depending if the legislature approves 65 % or 80% of Cola funding for NSHE.
    - b. Retention Payments (\$500 for April 21 2023 and \$500 for June 2023)

**V. Board of Regents Meeting Recap**

- a. Dr.Zaragoza – Presented on Multi-Campus

**VI. General Updates – Dr. Nancy Webb**

- a. VPSA meet and greets
- b. Town Hall April 12
  - i. Spring 2023 Enrollment up 3 percent
  - ii. Covid Vaccinations onsite will be discontinued effective June 30 due to a significant decrease in Covid cases.
  - iii. DRC positions (Manager and Specialist) due to start on May 1.
  - iv. Organizational Updates: MaryKaye Bailey transitioning to a Accounting faculty position effective January 1, 2024.
  - v. HR fully staffed
  - vi. Interim Campus Life Coordinator hired, with a search underway for a permanent candidate.
- c. HERFF Stipends: Still pending, should be discussed at the April 25 Budget Alignment Committee Meeting
- d. Performance Evals for 2022 are being wrapped up by HR

**VII. Committees Updates**

- a. Elections Committee
  - i. Deadline to submit nominations to Dr. Vartouhi Asherian extended.
- b. Recognition Committee – Dr. Nancy Webb
- c. **CONGRATULATIONS to Dr. Shari Peterson – AFA’s April 2023 employee of the month!**
- d. Student First Committee (Ad Hoc) Somer Rodgers, Kayla Buscher – No Updates
- e. Policies and Procedure Committee, Jeff Fulmer – No Updates
- f. Membership Committee (Ad Hoc)- No Updates
- g. Survey Committee (Ad Hoc), Pamela Gallion – No updates
- h. Technology Committee (Ad Hoc), Nancy Webb – No Updates
- i. Salary and Benefits Committee, Nancy Webb – No Updates
- j. Fundraising Committee – No Updates
- k. Faculty Senate Reports – Jacob Bakke
  - i. RegentCruz Crawford and Regent Brown attended April meeting.
  - ii. Closed session to discuss a confidential personnel matter (non-AFA related).
- l. Faculty Senate Environmental Committee – Tina Dobbs – No updates

**VIII. Announcements/AFA Shout Outs**

- a. None

**IX. Adjourn**

- a. Motioned to adjourn at 2:40pm by Nancy Webb, with Eric Garner seconding.