

ADMINISTRATIVE FACULTY ASSEMBLY GENERAL MEETING

Virtual, Microsoft Teams
Friday, August 19, 2022, at 2:00pm

1. Call to order
2. Approval of July 2022 meeting minutes
3. **Guest speakers**
 - a. Accreditation update – Dr. Shari Peterson and Dr. Margo Martin (20 mins.)
 - b. Summer Academy – Courtney Schmitz and Roberta Palomo (20 mins.)
 - c. STEM/Healthcare outreach program – David Shanton (20 mins.)
 - d. SCORE program – Gregory Holloway (10 mins.)
4. **Upcoming events**
 - a. Convocation
 - i. Monday, 8/22/22 at the Horn Theatre
 - ii. Doors at 8:30am, program at 9am
 - iii. Light refreshments and lunch will be served
 - iv. In-person only
 - b. Convocation professional development workshops are scheduled 8/24 – 8/26. Please encourage your teams to attend these valuable sessions!
 - i. Emergency Response and Incident Reporting session scheduled on 8/24 at 1pm. Register in CAPE; Thank you Carey Sedlacek!
 - c. Connections and Club Rush from 10am – 2pm – stop by and engage with students and colleagues!
 - i. 9/13 (HN)
 - ii. 9/14 (NLV)
 - iii. 9/15 (WC)
5. **Organizational updates**
 - a. Please welcome Jerry Daniels and LeRoy Bilal-Eldridge to the HR Talent Acquisition and Classification team!
 - b. Dr. Daniel Alvarado has been selected as the Interim NLV Campus AVP.
 - c. Interim HN VP job has been posted as internal only; Rebecca Gates is the Administrator in Charge for the HN campus.
 - d. Lynda King is leaving General Counsel and her job has been posted.
 - e. Interviewing for a Director of Employee Relations
 - i. Position will provide proactive training and development opportunities and strategize opportunities for employee engagement
 - f. Congratulations to Kayla Buscher!! She has accepted a new role at CSN, effective 9/1/22, as Henderson's new Early College Manager!
6. **General updates**
 - a. Telecommuting is still in effect
 - i. Need to re-apply for telecommuting during your annual evaluation per the telecommuting policy

- b. Executive leadership is preparing the budget for the September and October Board of Regents meetings
 - i. Low enrollment projection is a \$47 million shortfall
 - ii. Budget preparation is for the 23-25 academic year; budget projections won't affect FY23
 - iii. Will establish budget reduction taskforces that will involve all employee groups to brainstorm budget reduction solutions

7. Committee updates

- a. Elections committee – no updates
- b. Recognition committee
 - i. *Congratulations to Denesha Moore, our August 2022 employee of the month! Denesha is an Academic Advisor at the HN campus*
- c. Students First committee (ad-hoc) – Somer Rodgers and Kayla Buscher
- d. Policies and Procedures committee – Jeff Fulmer
- e. Membership committee (ad-hoc) – no updates
- f. Survey committee (ad-hoc) – Pamela Gallion
- g. Technology committee (ad-hoc) – no updates
- h. Salary and Benefits committee – open
- i. Fundraising committee – open
- j. Faculty Senate reports – no updates

8. Announcements and AFA shout outs

- a. Kudos to the first steps team – doing the best we ever have in moving students through first steps.
- b. Kudos to the FYE team for throwing a successful orientation to welcome freshman students to campus and connect them with critical resources across campus.
- c. Kudos to the Facilities teams for working diligently to keep our buildings operational.
- d. Kudos to the HR team for their persistence in helping to fill staffing vacancies and communicating important information to campus.

9. Adjourn