

*College of Southern Nevada Institutional Advisory Council*  
*Meeting Minutes*  
*Tuesday, September 14, 2021*

***Welcome, call to order and roll call***

The regular meeting of the Institutional Advisory Council was called to order at 11:08am.

Roll was called:

**Present**

- Chair Randy Robison
- Vice Chair Peter Guzman
- John R. Bailey
- Dr. Nancy E. Brune
- Jaime Cruz
- Ken Evans
- Maria Jose Gatti
- Vida Chan Lin
- Shaundell Newsome
- Jose Solorio
- Shari Wong
- CSN Faculty Senate Chair Dr. Julian Smit
- ASCSN President Zachary Johnigan (proxy Jill Hudson)
- CCSD Superintendent Dr. Jesus F. Jara (proxy: Dr. Mike Barton)

**Absent**

- Tim Buchanan
- Paul Moradkhan
- Dennis Perea
- Jonas Peterson

Chair Robison welcomed and thanked Council members and guests for their attendance.

**1. *Public Comment***

Chair Robison called for public comment. There was no public comment.

**2. *Approval of Minutes***

Chair Robison called for approval of the minutes of the May 11, 2021, IAC meeting. Upon motion duly made and seconded, the May 11, 2021, meeting minutes were approved.

**3. *Report from the Council Chair***

Council Chair Robison provided a report on his activities since the last meeting:

- Chair Robison attended the Community College Committee meeting; the meeting agenda was action oriented.
- Chair Robison was appointed to the NSHE Workforce and Talent Development Task Force as a representative of the IACs. This task force is an effort to align the various college activities around strategic initiatives and workforce and talent development.
- Chair Robison has also been working on interviewing and retaining a consultant for the IAC's strategic planning meeting.

#### 4. *President's Welcome & Update*

CSN President Dr. Federico Zaragoza welcomed and thanked everyone for attending the meeting, and provided an update on several recent events:

- Dr. Zaragoza congratulated CSN's new stakeholder leaders: Faculty Senate Chair Julian Smit, Classified Council President Colin Stewart, AFA President Nancy Webb, NFA Chapter President Luis Ortega, and ASCSN President Zachary Johnigan.
- As part of a kick-off to its 50<sup>th</sup> anniversary celebration, CSN recently opened the 50-year-old time capsule and found various founding documents from 1971. Dr. Zaragoza thanked Chief of Staff Lawrence Weekly, Michelle Word, and Vice President & Provost Clarissa Cota for their assistance.
- CSN recently received official proclamations from the county and area cities commemorating CSN's 50<sup>th</sup> anniversary.
- Nearly one thousand employees attended CSN's hybrid convocation in August. Dr. Zaragoza thanked Chair Robison and Jose Solorio for their participation.
- CSN also hosted its grand opening of the Health and Sciences building on the Henderson Campus. Attendees included Governor Sisolak, Mayor March, Chancellor Rose, Regent Carter, and Dr. Pollard. Dr. Zaragoza thanked VP & Provost Patty Charlton and the Facilities team for completing the building project on time and below budget.
- CSN fall 2021 enrollment is up 8%. This increase is attributed to a 4DX strategic management process that allowed CSN to view enrollments on a weekly basis. Dr. Zaragoza thanked Vice President of Academic Affairs James McCoy and faculty.
- CSN hired faculty and staff over the summer so that CSN would be ready to go in the fall at the Health Sciences building. 1,200 additional seats were made available with the completion of this building.
- The CSN CTE pathways partnership program with CCSD will allow one thousand students in the dual enrollment arena to engage in programs that will lead to certificates in the CTE area while still in high school.
- The weekend college that was launched last semester continues to fill about 90% of its courses.
- CSN also launched accelerated training programs in fields such as air conditioning, healthcare, and manufacturing. These courses obtained about a 90% fill rate.
- CSN's on-campus protocol as it relates to COVID-19 remains stringent. A recent survey showed that about 89% of students felt that CSN was keeping them safe. There is COVID-19 testing and vaccines available at each main campus.
- CSN continues to host monthly town halls and averages about 400 faculty and staff participants per session. There was also a town hall co-sponsored by President Johnigan and the student government that over 300 students attended.
- CSN plans to use HEERF funding to offer free tele-med services, including mental health services, to all CSN students who are registered for nine or more credits this academic year.
- CSN men's and women's cross-country sports began this summer.
- CSN also launched its student leadership academy, which provides up to one hundred students the opportunity to gain leadership skills and align them with career opportunities.
- Approximately 4,000 students will receive free laptop computers this fall.
- CSN has received \$105 million in federal funding. \$44 million was directed to student financial support. Some of the remaining funds went to offset the \$50 million in budget cuts. CSN was also able to upgrade its instructional and administrative infrastructure.
- CSN entered a partnership with Blackstone LaunchPad that will allow CSN to optimize and operationalize an entrepreneurial center on the North Las Vegas campus this fall. The center will provide services that are targeted to minority and small businesses.

- CSN also renewed its Memorandum of Agreement with UNLV to provide legal services to students and their families.
- CSN students installed freezers at Shade Tree and Project 150.
- In the past two months, CSN, in collaboration with the SNHD, has provided over 17,000 COVID-19 tests and 4,000 COVID-19 vaccines
- Dr. Zaragoza thanked Vice Chair Guzman for connecting CSN with the Nevada Gold team. Dr. Zaragoza and Vice Chair Guzman visited Nevada Gold in Elko. As a result of this effort, CSN, CCSD, and Nevada Gold initiated a diesel technology and industrial maintenance dual enrollment pilot program that is providing 24 CCSD high school students with an opportunity to earn a college level certificate and direct access to high paying jobs.
- Chair Robison thanked Dr. Zaragoza for his report, congratulated Peter, and welcomed Regent Carvalho and Regent Perkins.

##### **5. *Report From the Vice Chancellor for Community Colleges***

Associate Vice Chancellor for Community Colleges, Renee Davis, provided a report on system activities and issues of interest:

- The pay subcommittee of the dual enrollment taskforce finished its work and will bring a proposal to the Board in December. The proposal involves setting consistent pricing by institutional tier.
- The System Office has been working closely to implement the full-scale corequisite policy adopted in 2019. Associate Vice Chancellor Davis praised all that the institutions have accomplished on this front.
- Vice Chancellor Abba is working with the community college presidents to revise the community college charge in the Procedures & Guidelines Manual.

##### **6. *CSN's 50<sup>th</sup> Anniversary Celebration***

CSN Chief of Staff/Chief Diversity Officer, Lawrence Weekly, provided an update on CSN's 50<sup>th</sup> anniversary celebrations:

- Mr. Weekly mentioned the proclamations CSN received from the local cities in honor of its 50<sup>th</sup> anniversary, and commended Mariana Kihuen for her efforts in ensuring that CSN was recognized by the federal delegation, too.
- [Mr. Weekly played a video commemorating CSN's 50<sup>th</sup> anniversary.]
- So far this semester, CSN has hosted several events including the 50<sup>th</sup> anniversary kickoff during convocation, grand opening of the Health and Sciences building, Coyote Closet grand opening, and opening of the time capsule.
- Mr. Weekly shared the various upcoming CSN events including kickoff of Latinx Heritage Month, LGBTQ+ pride parade, and veteran's parade. The 50<sup>th</sup> anniversary celebration will culminate with a gala in August 2022. IAC members are welcome to attend the CSN events.
- Chair Robison asked if there is any specific CSN event that the IAC members should attend. Mr. Weekly responded there is an open invitation to all events, and he will provide the calendar of events to Ms. Kihuen for dissemination to the IAC. Dr. Zaragoza encouraged IAC members to attend the gala next year.

##### **7. *IAC Planning Meeting***

Council Chair Robison provided an overview of the planning meeting, and Facilitator, Deborah Campbell, explained expectations in advance of the meeting:

- Chair Robison explained that after reviewing the IAC charge various times over the last several years, this planning meeting will help to determine how the IAC can best assist the College moving forward.

- Ms. Campbell introduced herself and described her extensive experience in organizational planning. She said she is interested in what each of the IAC members can do to assist Dr. Zaragoza and CSN, and vice versa. She explained that she will reach out to the IAC members in advance of the November 9<sup>th</sup> meeting to gather information. The information gained will be used to launch the discussion on November 9<sup>th</sup>. The meeting format will be determined in the coming weeks.
- Dr. Zaragoza said that the strategic planning meeting aligns with the strategic planning emphasis by the Chancellor.
- Mr. Cruz thanked the CSN team for organizing the strategic planning session. CSN and other Southern Nevada agencies are putting together a package to obtain part of the \$3 billion in recovery funds available from the Economic Development Agency. Workforce Connections is committed to partnering with CSN to help the needs of business, including through work with the K-12 system.
- Vice Chair Guzman commended Dr. Zaragoza's leadership and emphasized that CSN's progress in the workforce space is being recognized by state and national leaders, including U.S. Secretary of Labor Marty Walsh.
- Ms. Lin asked if the November 9<sup>th</sup> planning meeting replaces the IAC's regular meeting, and Chair Robison responded that it does. Ms. Lin also said that the Asian Community Development Council (ACDC) wants to work closely with CSN because ACDC has a non-profit that students can benefit from, including food insecurity and housing support.
- Regent Carvalho commented that she is impressed with Chair Robison's direction, and that this is a great time for the IAC planning.
- Regent Perkins agreed that this is a great time to reexamine the IAC charge.
- Mr. Solorio asked if the meeting could take place in person for those vaccinated. Chair Robison said the IAC will follow the health and safety guidance in place at the time. Dr. Zaragoza confirmed CSN will follow safety protocol and recommended a hybrid format.
- Chair Robison encouraged all IAC members to attend the meeting, and to engage fully in the pre-meeting work.
- Mr. Solorio also thanked Ms. Campbell and commended Dr. Zaragoza for his leadership. He shared the background of the IAC formation. The IAC is rich in its diversity and backgrounds

#### **8. Update from ASCSN Student Body President**

Student Body Vice President, Jill Hudson, provided a report on student activities and issues of interest:

- ASCSN is preparing for several activities, including distributing water on Free Water Wednesday, ASCSN has also been soliciting volunteers to add to its leadership team, club rush, and Student Leadership Academy. ASCSN is hopeful and excited to see the level of student interaction and engagement at its events.
- President Johnigan recently attended a Nevada Student Alliance meeting with Chancellor Rose, and reported that students were eager to return to campus. Students are utilizing the student unions throughout each day.
- ASCSN looks forward to continuing to serve the CSN family.
- Students are generally exhausted with the changing regulations regarding COVID-19, and wish for a return to normalcy.

#### **9. Update From CSN's Faculty Senate Chair**

Faculty Senate Chair, Dr. Julian Smit, provided a report on Faculty Senate activities and issues of interest:

- Dr. Smit has been a professor of psychology for more than 10 years.

- The Faculty Senate represents all faculty at CSN, including academic and administrative faculty, shepherds policies through the implementation process, and leads the ongoing development and refinement of curriculum.
- This year all meetings will be fully online through Teams. The next meeting is on October 1<sup>st</sup>.
- The possibility of a COVID-19 vaccine mandate has created some polarized reactions from faculty.
- Dr. Smith discussed the liberal arts education model and explained that one of the purposes of higher education is to produce well-rounded graduates who can more meaningfully participate in society.
- Mr. Newsome expressed his pride in CSN. He commended Dr. Zaragoza's leadership and said CSN is moving in a great direction. He enjoyed seeing the Health and Sciences building grand opening. There is a great connection between CSN and the community.

#### ***10. IAC Member Spotlight***

Ms. Maria Jose Gatti provided brief comments about why she serves and how she can support the work of the IAC and CSN:

- Ms. Gatti echoed the comments of the importance of CSN in the community. She has served on the IAC since its inception. She is honored to be part of the IAC.
- Ms. Gatti attended CSN at the start of her college career as a young, single parent.
- Ms. Gatti commended the leadership of CSN and the IAC for all that has been accomplished.
- Chair Robison said that the IAC is fortunate to have her as a member.

#### ***11. New Business***

Chair Robison called for new business. There was no new business.

#### ***12. Public Comment***

Chair Robison called for public comment.

- Vice Chair Guzman said the Latin Chamber of Commerce (LCC) won the bid to host the United States Hispanic Chamber of Commerce's national convention. He is grateful for the opportunity and the way in which it will benefit the LCC and the local community. The LCC recently received 42 corporate memberships. He thanked Dr. Zaragoza for his support and announced that the highest award given by the United States Hispanic Chamber of Commerce is going to Dr. Zaragoza. Dr. Zaragoza thanked Vice Chair Guzman and said how blessed he is to work with people like Vice Chair Guzman.
- Ms. Kihuen mentioned tomorrow at 5pm is the first day of Hispanic Heritage Month and CSN is hosting an event at the Tyrone Thompson Student Union on the North Las Vegas campus. There will be a live taquero, live entertainment, community organizations, and a Hispanic radio station at the event. Congresswoman Susie Lee, Regent Carvalho, Tony Sanchez, Mexican Consul Julian Escutia Rodriguez, and Dr. Zaragoza will give remarks. This is sponsored by the Office of the President.
- Chair Robison said how privileged he is to serve on the IAC.

#### ***13. Adjourn***

Upon Motion duly made and seconded, the meeting was adjourned at 12:50pm.

Minutes respectfully submitted by: Stephanie Knoblach