

November 3, 2023, Faculty Senate Meeting Minutes

Opening: Quorum established. Meeting called to order at 1:04pm.; Meeting agenda approved

In attendance: Faculty Senate Chair, Patrick Villa; Senate Past Chair, Tracy Sherman

Senators Present:

Sondra Cosgrove
Ayla Koch
James Harvey
Paul Minto
Michael Kimball
Debbie Valin (proxy for Jim Matovina)
Jeff Fulmer
Michael Denman
Julian Barosso Merino (proxy for Valerie Hecht)
Amy Litman
Laura Roots
Joann Gutschick
Melissa Weinstein
Carla Wright
Tracy Sherman
Kay Doxilly
Emily Pattni
LaDella Levy
Darryl Raiford
Esther Pla-Cazares (proxy for Amy Palmer)
Karen Ahern (proxy for Margaret Taylor)
Flora Rudacille
James Pristas
Gina Mcdade
Cheryce Davis

Guests:

Gavin Davis
Matthew Stein
Lorraine Brown

Action Items:

- Removing Senators who have missed 2 or more consecutive meetings

- Concern that the Faculty Senate Chair would be the one to remove the person.
- Concern that some schools don't receive adequate representation because that school's representative doesn't attend meetings.
- Bylaws state that a senator can't be removed without a 2/3 vote of senators
 - There is no provision for lateness to meetings
 - Sondra Cosgrove moved to follow the bylaws and remove senators who have missed two consecutive meetings; Carla seconded.
 - Ayla said to email all senators to let them know the details and rules of attendance, and what a proceeding is.
 - Emily asked that the email notification be included in the bylaws.
- Motion to follow the Senate bylaws and remove senators who have missed two consecutive meetings.
 - Sondra moved; Carla seconded.
 - This authorizes Patrick, as Senate Chair, to initiate process for removal, including a warning to senators who have missed two consecutive meetings.
 - A vote for removal will take place at the third meeting, with a 2/3 vote needed for removal.
 - 25 yes; Valerie Hecht's proxy—abstained; Margaret Taylor's proxy (Karen Ahern)—abstained
- Approval of October meeting minutes:
 - Amend minutes to add proxies from October.
 - October meeting minutes approved with addition of proxies.
- CSN Coyote Athletics Update – Dr. *Margo Martin*
This item was moved up from its original place in the agenda due to involvement/attendance of guests.
 - Athletics at CSN are very successful
 - CSN Student athletes graduate on time and go on to play at four-year schools.
 - Motion for a resolution to support the switch to Region 1 for athletic students at CSN.
 - The resolution is to show support for students in the classroom.
 - All in favor with one senator abstaining.
 - The move would be from the Scenic West to Region 1.
 - As part of Scenic West, CSN athletes must compete at schools that are farther away from CSN. As a result, they spend more time traveling and more time out of the classroom.
 - The move will allow for competition at schools that are closer to CSN, decreasing travel time and allowing students to miss fewer classes when playing a collegiate sport.
 - Dr. Martin said a letter of support from the Senate for making this region change would be helpful to the student athletes.

- Dr. Martin said that the only pushback from NSHE for making the change is that NSHE may want to have TMCC moved along with CSN.

Action Items (continued)

- Student ID policy—Mary Ann Hughes Butts was unable to attend the meeting.
 - Michael moved to approve the policy. LaDella seconded.
 - Policy approved unanimously as written.
- Motion to approve ILO's as written—Michele Howser
 - Michael moved, Sondra seconded
 - Passes unanimously with one abstention (Debbie Valin as proxy for Jim Matovina)
 - Gen Ed. Assessment Committee meeting on November 6.
- Summer Teaching:
 - Motion to pass a senate resolution to change the summer school calendar from 10 weeks to 12 weeks in length.
 - This just opens up the calendar to allow more time during which courses can be offered.
 - Can have three 4-week sessions or two 6-week sessions
 - No obligation to teach for the full 12 weeks.
 - Plan is to start one week after spring semester ends to be in line with industry standards
 - Resolution passes with one abstention. (Julian Barosso Merino as proxy for Valerie Hecht)

Chair Report/Update

- COLA:
 - Patrick is on the 11% COLA increase taskforce
 - Concern is that we can add the percentage now, but will it be sustainable year-to-year
 - Two different proposals:
 - 9% increase that remains year-to-year
 - 11% increase but delayed until October
 - With either proposal, there won't be merit pay
 - State to fund 66% of 11% increase. If the 9% increase is chosen, money from the state will amount to more, because it is figured out at 66% of the 11% increase.
 - Classified is already receiving 12% increase.
- Student Evaluations
 - Do we want to change the first four questions on the evaluations?
 - The first four questions are designed to match up which students say which things.
- Policy on Policies
 - First meeting November 2
 - Coming close to a solution, but it's not much different from what they came up with in the summer

- Will bring in more groups and more people
- May have draft for Senate in December and maybe vote in January.
- Distance Education Policy:
 - CSN is currently in violation in this area
 - CSN needs to have a policy about what needs to be done regarding our distance education students
 - We need to show that we acknowledge that we need to do something with distance education students
- Gender-neutral bathrooms—Gavin Davis
 - Statement about bullying and discrimination against gender non-conforming students.
 - Gender non-conforming students don't want to use campus restrooms, which could lead to health concerns.
 - Motion to have a resolution to have gender-neutral bathrooms on every floor of every building.
 - All in favor with one senator (Paul Mindell) abstaining.

Committee Chair Reports:

- Student Success Committee
 - Email with any suggestions of what items/ideas you would like the committee to address.
- Legislative Action Committee
 - Low salaries at CSN make it hard to attract people to teach
 - Meeting about what employers want on resume (buzzwords and no acronyms)
- Ethics Committee
 - No work now
 - Email Jill Acree if there is anything that you want to see done in this committee
- Travel Committee
 - Travel limit raised to meet inflation
 - \$1600, \$1700, \$1800
 - If you want \$1800, you need to allow 60 days; 30 days for \$1600
 - Without proof of presenting at a conference, you will get the attendee cap, until proof is provided
- Sabbatical Committee:
 - Deadline is over
 - Proposals are ranked and submitted
 - NSHE determines how many sabbaticals can be awarded, and then people receive sabbaticals in the order of ranking
- Evaluation and workload
 - When classifieds serve as adjunct instructors they must be working after hours, and the pay needs to be 1.5 that person's salary
- Budget

- Budget request forms will be sent out
- November 7 and 8, Chancellor on a listening tour at CSN regarding the president search
- Chancellor wants to know if there is someone at CSN who should or should not be considered. Also, should there be an acting president or a full search at this time.
- No updates from the following committees:
 - Environmental Strategies
 - Bookstore
 - Salary/Benefits
 - Bylaws
- CSN Student Government and CC didn't have reps at the meeting

Shared Governance Update

- All groups to be invited to meetings
- AFA—Jeff Fulmer
 - Administrative Faculty are evaluated later than academic faculty and that posed a problem for merit pay
 - Administrative faculty evaluation will be more in line with academic faculty
 - Need to be sure that it is okay if AFA drafts a policy on administrative faculty evaluations.

New Business

- Tenure Committee
 - There needs to be a committee to help faculty navigate this process
 - Dates are tough
 - Policy is outdated, still referring to CD Rom and binders
 - Want to start an ad-hoc committee

Public Comment

- Michael Denman wants to see a copy of the budget. Tracy said she is trying to get it.
- Sondra—spoils system
 - When we get a new president, they hire friends as administrators and for contracts
- Senators want to know what revenue there is and how it is distributed.
- Different numbers related to deficit depending upon who you ask
- CSN was counting on getting grant money in determining the budget.
 - Some were competitive grants and they did not come through.

Meeting adjourned. Next meeting December 8 on the West Charleston campus.

